

Contact Niagara for Children's and Developmental Services, a not-for-profit agency funded by the Ministry of Children and Youth Services, acts as Coordinator for the **Provincial Independent Clinical Review (ICR) Process for the Ontario Autism Program (OAP)**. Family Representatives are currently being sought to be part of the Independent Clinical Review Process.

Under the ICR Process, a family member (i.e., parent, guardian, primary caregiver of a child with ASD) can request an independent review of their child's OAP Behaviour Plan. The Family Representatives will assist in facilitating an accurate representation of the family's perspective during the Review process. Each independent review is assigned to a Review Committee that includes one Family Representative and two Clinical Reviewers (1 Board Certified Behaviour Analyst and 1 psychologist or psychological associate). As a member of the Review Committee, the role of the Family Representative is to present the family's concerns, and to help ensure that the family's perspective is clearly represented in the review process. Family Representatives are not involved in the clinical review of the child's case file, or making the final ICR decision, and they do not play an advocacy role for families in the review process. Family Representatives will be selected and paid per review. Communication and transfer of any documents will be virtual. Roster members can reside anywhere in Canada; however, must be familiar with Ontario's autism service system.

The minimum qualifications for Family Representatives are:

- Parent, guardian or primary caregiver of a child with ASD.

- Familiar with Ontario's autism service system.

- Excellent verbal and written communication skills.

Where appropriate, Independent Review Committee Members will receive relevant training on up-to-date research on Applied Behavioural Analysis, relevant information on the Ontario Autism Program, and the Guidelines for the Independent Clinical Review (ICR) Process. Family Representatives will be required to complete reviews within the timeframes identified in the guidelines for the ICR Process, often with tight timelines. This position requires working flexible working hours, which may include evenings and some weekends.

Bilingualism (English/French) is an asset.

Qualified candidates are invited to send their resumes in confidence to:

Attn: Executive Director—Contact Niagara

23 Hannover Drive, Unit 8

St. Catharines, ON, L2W 1A3

FAX: 905-684-2728

Email: nadine@contactniagara.org